STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION
DIVISION OF ENTERPRISE TECHNOLOGY
DOA-10111 (R09/2014)
S. 16.004(3)(A) WIS STATS

EMAIL COMPLETED FORM TO:
DOA AGENCY IT PLANS MAILBOX
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High-Profile Information Technology Project Status Report

Department:	Children and Families (DCF)
Project Name:	Parent Pay
Business Sponsor:	Judy Norman-Nunnery

Date of Report: 10/12/2016	Reporting for Quarter: FY17 Q1
Project Start Date: 1/2015	Planned Implementation Date: 10/2016 (Phase I), 02/2017 (Phase II)
Estimated Project Cost: $3,600,000	Amount Provided Through Master Lease: 0

Project Description

The Parent Pay Initiative will empower parents by giving them a greater role in the management of child care and a better understanding of the costs involved. This change encourages parental responsibility, aids parents in holding providers accountable for the quality of their children's care and prepares them for the day that they no longer need state assistance.

Child care providers are now paid directly by the State based upon the number of hours that they report a child is in attendance. Under the Parent Pay Initiative, the State will provide the child care benefit directly to parents using a protected EBT card. Parents will then use the card to directly pay their child care providers.

Project Funding –

FED $3,600,000

Project Status – Determine the status for the Schedule and Budget categories below based on the guidelines on the right and described in more detail on page 2 of this document.

Insert an X in the column that best describes the status of the category. Add comments for that category as needed.

Additional comments are not required if the status is Green, but if a category has a status of Yellow or Red, describe the issues or problems and what actions the agency is taking to address them.

STATUS COLOR INDICATORS	
Green	On target as planned
Yellow	Encountering **issues** (e.g., Schedule or Budget over by 10% to 25%)
Red	Encountering **problems** (e.g., Schedule or Budget over by 25% or more)

Project Status Categories	Green	Yellow	Red
Schedule Status Phase I of the project was implemented successfully on October 1st for the Western Region counties. All systems are up and running: • FIS interfaces • Worker Portal • Provider Portal • Parent Portal Work for Phase II is underway for all counties outside of the Western Region counties. Production rollout date is Feb 5th 2017. Everything is currently on schedule.	☒	☐	☐
Budget Status The Parent Pay project is on budget at this time*. The budget agreed upon is below for fiscal year 2017 (spend as of 9/30).	☒	☐	☐

Hours Budgeted	Dollar Amount Budgeted	Hours Billed	Dollar Amount Billed	Percent of Time Elapsed	Percent of Budget Billed
16,200	$1,328,400	7,500	$615,031	27%	46%

* Project completion date is Feb 28th 2017. Given that only 8 months this year will have time billed, 36% of the project year is complete keeping this status green.

Summarize Any Completed Major Tasks or Project Phases:

Phase I of the project was implemented successfully on October 1st for the Western Region counties.

All systems are up and running:

- FIS interfaces
- Worker Portal
- Provider Portal
- Parent Portal

Summarize Any Significant Project Changes Affecting Schedule, Budget or Scope:

For each change, describe what the change involved, when it was approved, and the reasons behind the approved change.

While several change requests have been submitted and some have been prioritized, none have significantly impacted schedule, budget or scope yet.

Additional Comments or Issues *(optional)*:

If you have any additional overall status comments about the project (e.g., project news, accomplishments, emerging challenges or risks that could affect the project), please provide them here.

Work for Phase II is underway for all counties outside of the Western Region counties. Production rollout date is Feb 5th 2017.

Project Status Category Guidelines

Schedule Status
Green – Indicates that the project or phase is on track for the targeted implementation date.
Yellow – Indicates that the project or phase may be falling behind and analysis needs to be done to determine if the project can recover and still achieve the targeted implementation date, or if adjustments must be made to that date.
Red – Indicates that the project or critical tasks have fallen behind schedule, and corrective action must be taken to still achieve the targeted implementation date or that date must be changed.

Budget Status
Green – Currently on target with project budget.
Yellow – Project is over budget by 10 to 25%.
Red – Project is over budget by 25% or more.